

Call for Abstracts

AANP 2013 Convention

July 10 – 13, 2013

Keystone, Colorado

The American Association of Naturopathic Physicians invites you to submit an abstract for the 28th Annual AANP Convention & Exposition.

Please read all guidelines before submitting an abstract. Incomplete abstracts will not be reviewed. Abstract submissions are due no later than December 15, 2012. Late submissions will not be considered.

Presentation Topics/Tracks

The 2013 Convention Content Committee is looking for presentations on a variety of topics for the convention. Along with abstracts on topics of general interest, the committee is especially interested this year in topics that speak to the theme of the conference, which is "**Walking our Talk: Nature Cure in the Twenty-first Century.**" We are interested in presentations that help bring nature back into naturopathy, that integrate traditional techniques of nature-cure with modern science, and that provide clinical knowledge and experience to our participants of the healing power of nature.

Our conference location in Keystone, Colorado will provide easy access to the natural world, including ice-cold mountain streams, forests and high mountain meadows. The committee is eager to share the pleasure of being in this location with conference participants and will work with presenters who are interested in providing educational experiences outside of the standard lecture format. For example, if you can come up with a presentation on the benefits of contrasting hot and cold baths that require participants to immerse themselves in a mountain stream, we can probably make that happen.

We will also continue to encourage, as we did in 2012, presentations that provide an update on particular topics such as Women's Health, Nutrition or Oncology. We will also look with favor on new concepts in naturopathy, that is lectures that introduce us to new ways of thinking about or treating our patients, lectures that create a synergy of thoughts and a shift in our understanding of nature, health and medicine.

The AANP occasionally receives requests from affiliate organizations that are organizing local conferences hoping that we will share the abstracts summated for our conference with them. It is our assumption that you will not object to our doing this. If you do not want your abstract shared with other groups, please indicate so.

Selection Process

The Convention Committee will review all abstracts and make selections based on content, objectives, relevance to the conference themes, significance and originality of material, clarity of abstract and speaker experience/quality (if known).

The deadline for abstract submissions is **December 15, 2012**. All persons who submit abstracts will receive notification of the committee's decision no later than March 1, 2013.

If you are chosen to present at the convention, the deadline for final presentation submission is **May 15, 2013**. By submitting an abstract, you are agreeing to this deadline. **ALL presenters are REQUIRED to submit powerpoint slides** for review by this date, and for publication in the convention proceedings book. The Convention Committee has the right to cancel any presenter who does not meet these criteria. For continuing education purposes, all powerpoint presentations must be reviewed by the content committee prior to presentation or printing. **Any speaker who does not submit a FINAL powerpoint presentation by May 15, 2013 will be replaced. No changes will be allowed after this point.**

All presentations must be free from any real or perceived commercial bias. You cannot use a presentation to promote your seminar or your supplements. There will be other opportunities for vendor sponsorship of presentations. Please contact Rebecca Takemoto at rtakemoto@sync-opate.com for more information about these opportunities.

Types of Presentations

The 2013 Content committee is hoping in the next few years to change the mold of how we perceive continuing education. We can now ‘attend’ the traditional powerpoint lecture that has been standard for years for convention CE presentations online as webinar. We want to hear presentations that maximize the potential of having live attendees present in the room. We welcome your ideas of learning opportunities that take advantage of the unique dynamics of having a large number of colleagues in the same place at the same time.

For example can you conduct a survey of our experts and reach a consensus on treating a particular condition during the course of your presentation. Can you randomize your audience and run a placebo controlled trial in an hour? What can you do in person that you can’t do online? Please don’t stay stuck with what we’ve done in the past.

In your abstract, please include a statement about your proposed length of time – and your ideas for other topics that might fit well with the topic you are proposing.

The convention will host several types of presentations including oral presentations (lengths will vary), research presentations (15 minutes each – presented in a set of at least 4) and research poster presentations. Unlike previous years, all abstracts, research or otherwise, will be reviewed by the full content committee. Research abstracts should follow the same structure as others. There may be additional research spots available later in the year for late breaking research.

Instructions for Abstract Submissions

General Policies and Requirements

- ❑ Abstracts should be factual and report significant research findings, clinical procedures and results, techniques or topics.
- ❑ All abstracts submitted are subject to review by the Convention Committee according to the above stated criteria.
- ❑ The presenter must be a registered attendee in order to attend lectures other than their own. The presenter does not need to register if he or she does not intend to sit for other lectures during the conference.
- ❑ All presenters are responsible for their own expenses, including travel, hotel and any other costs incurred by conference participation.

- ❑ The Convention Committee reserves the right to suggest co-presenters and to combine submissions.
- ❑ Submitters should be available to present during any of the four days of the convention, **July 10 – 13, 2013** as sessions cannot be scheduled per individual requests.
- ❑ Presenters are responsible for the transport and storage of any extra presentation materials.
- ❑ Accepted abstracts may be published in the Proceedings Manual, the Convention website, and CD-ROM and other AANP print or electronic publications. All copyright will be transferred to the AANP. The Convention Committee reserves the right to reformat abstracts to ensure publication uniformity.
- ❑ All speakers must provide information on any conflict of interest and make aware any affiliation or financial interest that may affect the speaker's presentation.

Formatting and Submission

All abstracts must be submitted through the online abstract collection process at <http://goo.gl/L8cMr> or by scanning this barcode:



You will be required to fill out a form with contact information and to upload your complete abstract and photo. Abstracts should be uploaded in MS Word files and photos should be high quality jpg.

Submission Specifications:

ALL of the following must be included in your submission. Incomplete abstracts will not be reviewed.

- 1) Contact Information
 - a) Presenter(s) full name/degrees
 - b) Contact Name¹(this is the person who will be the main point of contact for the conference planners. **Please do not include more than one name**)
 - c) Address, City, State and Zip Code
 - d) Day time telephone
 - e) Email address
- 2) Presentation title
- 3) Short description of presentation (up to 100 words)
- 4) Statement explaining your suggested time allotment as well as any relevant topics that could fit alongside your proposed topic.
- 5) Abstract². All abstracts **MUST** include the following.
 - a) Clearly stated learning objectives
 - b) Presentation outline
 - c) Mention of whether or not pharmacy discussion will occur during the presentation. If pharmacy discussion will be present, please indicate the percentage of your presentation that will discuss pharmaceuticals.

¹ For multiple presenters and panel discussions, please list the names of all presenters and submit contact information for one person only.

² Not to exceed 1000 words. Abstracts without learning objectives and a presentation outline will not be considered.

- 6) Biographical sketch³ (up to 150 words) for each presenter
- 7) Speaker Photo (jpg) for each presenter
- 8) AANP CE Compliance Form⁴ for each presenter (attached)
- 9) AANP Financial Disclosure Form⁴ for each presenter (attached)

These forms must be signed. You may either scan and upload with your abstract, or fax to 703-991-9133

There is no limit to the number of abstracts one may submit.

The interdisciplinary nature of the Convention should be kept in mind when writing the abstract. Sub-specialty jargon should be avoided. If accepted, some portion of the abstract will be published in the Convention Proceedings.

For questions about the abstract submission process please email Rebecca Takemoto, rtakemoto@syncopate.com

³ For multiple presenters, please submit a biographical sketch for each person. Please include degree-granting universities attended.

⁴Forms Attached. Please note, you may be asked to submit similar forms again if you are accepted as a speaker at the AANP.



The American Association of Naturopathic Physicians

Continuing Education – Financial Disclosure Form

The American Association of Naturopathic Physicians is interested in sponsoring educational activities that are unbiased, objective, scientifically rigorous & balanced. All persons who have the opportunity to control the content of an educational session should complete this form. Attendees of all AANP sponsored CE activities should be given full access to this information, allowing them to form their own opinions on the bias of any presentation. Information to be disclosed includes any relevant financial relationships in the last 12 months of either the speaker or their spouse as it relates to the particular subject matter of the course.

CE Activity: _____

Date(s): _____ Location: _____

Name: _____

Role (i.e. Speaker or Content Committee): _____

I have nothing to disclose in relation to this activity.

Signature

Date

In relation to my participation in this CE activity, I would like to disclose the following financial relationship(s) within the past 12 months.

Company Name

Relationship

Signature

Date

The American Association of Naturopathic Physicians
Continuing Education Presenter Compliance Agreement

Commercial Bias

All presentations awarded continuing education by the AANP must be free from commercial bias. The sessions must represent a fair and balanced view of product, procedure or device. When preparing your presentation and materials, please keep the following in mind:

- No bias towards a particular product, procedure or device should be presented. All applicable products should be presented to ensure a fair and balanced view.
- Classes/types of drugs or products should be used instead of brand names whenever possible
- Do not refer to trade names of any products unless trade names are used for ALL products
- Use generic names instead of brand names whenever possible
- Absolutely NO company logos on any slides or handouts

_____ **(initial)** I understand and agree to abide by these rules

HIPAA

All speakers must preserve the privacy of their patients by avoiding the use of any names or other identifiers without the express written authorization from the patient.

_____ **(initial)** I understand and agree to abide by these rules

Copyright Guidelines

Copyrighted materials should NOT be included in any form in presentation materials without **written permission from the copyright owner of the material (usually the publisher). U.S. copyright law prohibits the reproduction of an “article” unless consent from the copyright owner is obtained. If you elect to include copyrighted material, you agree to obtain all necessary consents and you accept responsibility for any actions the copyright owner may be entitled to under U.S. Copyright law. Verification of consent must accompany the presentation material upon submission**

The scope of the consent for use of the copyrighted material must encompass not only the presenter's use, but also its use in a continuing medical education activity that will be copyrighted as a collective work by The American Association of Naturopathic Physicians.

_____ **(initial)** I understand and agree to abide by these rules

I certify that I have read and understand all of the above information.

Signed: _____ Date: _____

Name (printed): _____

Activity/Meeting Title: _____

Activity/Meeting Dates: _____